



Environmental Monitoring Technician/Protocol Auditor

SUMMARY: Coach, monitor and enforce cleanroom protocol procedures within the clean space. Work successfully with fellow employees and contractors. Understand and follow instructions, both verbal and written. Explain procedures and expectations clearly to cleanroom personnel. Perform duties to maintain a particle/impact free environment.

DUTIES & RESPONSIBILITIES: include a combination of, but not limited to the following:

- Comply with safety rules, policies, and procedures. Stop at risk behavior of others and self
- Monitor and coach cleanroom protocol requirements within the clean space
- Perform regular inspections of construction/vendor areas to ensure compliance.
- Monitor and coach contractors for appropriate behavior within the clean space
- Keep regular notes and violation logs for record keeping purposes
- Develop professional working relationships with field personnel in order to more effectively gain compliance
- Communicate with co-workers, managers, and customers in a professional manner
- Assist in removal of abandoned construction materials as directed
- Hang and update signage appropriate to position
- Use proper personal protective equipment
- Assist with providing guidance to Protocol Auditor 1 personnel
- Present a professional appearance and conduct
- Understand customer service and satisfaction
- Understand critical nature of all clean spaces

EDUCATION &/or EXPERIENCE:

Prefer H.S. diploma or GED or equivalent training and experience. Completed all safety and task training certifications. Minimum of 6 months experience in high tech/cleanroom protocol required. Construction or other related experience may substitute for clean room experience.

QUALIFICATIONS: To perform this job an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Takes initiative as an individual and team member. Need to understand emergency instructions and communicate basic safety terminology in English. The ability to understand one's own physical limitations to the extent necessary to perform the necessary functions of the job.

LANGUAGE SKILLS: Ability to read and interpret documents such as safety rules, training documentation...etc. Ability to speak effectively to customers, co-workers and team members. Be able to effectively communicate both verbally and written with co-workers, supervisors, managers, and customers. Show respect to all.

MATHEMATICAL SKILLS: Basic mathematical skills and familiarity with U.S. weights and measurements is required. Ability to understand bar, line, graphs, and pie charts.

REASONING/ANALYTICAL SKILLS:

Ability to apply good judgment when carrying out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving changes in standardized procedures and situations.



COMPUTER SKILLS: Basic computer skills required including a general working knowledge of: Microsoft Word, Excel, PowerPoint and Outlook.

OTHER SKILLS: Ability to verbally coach and train field personnel in proper procedures, behavior...etc. Conflict resolution.

PHYSICAL DEMANDS:

The ability to understand one's own physical limitations to the extent necessary to perform the necessary functions and tasks of the job. Stand 33%, Walk >66%, Sit <5%. Sometimes lift 0-25 lbs carry 3-10 feet, Occasionally lift 26-50 pounds and carry 3-10 feet. Talk and hear 100%. Specific vision abilities required by this job include close vision, distance vision, color vision, and ability to adjust and focus 100%. Noise level is usually quiet to moderate. Crawling and maneuvering underneath a raised metal floor. Ability to work in confined spaces. Ability to use a ladder.

WORK REQUIREMENTS:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Please inform Manager prior to start any task that would require accommodations.

While performing the duties of this job, the employee could be working under raised flooring not less than 36 inches, requiring them to lie on back or stomach to perform work. Crawling and maneuvering through these spaces would also be required. Other areas include but are not limited to working in Interstitials, Computer Rooms, Sub-Fab/Cleanroom, and Docks. While performing the duties of this job, may be working around semi-trucks and trailers, dumpsters, and vans. This may include construction areas and the hazards associated with such. Hearing Protection not required, but may be worn for comfort.

SAFETY REQUIREMENTS:

The company is committed to the highest safety standards. The responsibilities of the position include compliance with all company, customer and government safety regulations and procedures. Hold yourself and your co-workers accountable for performing work safely.

Recognize and understand safety signs and building warning systems. Understand safety requirements, understand & meet company handbook expectations.